



THE CALIFORNIA STATE UNIVERSITY

BAKERSFIELD • CHANNEL ISLANDS • CHICO • DOMINGUEZ HILLS • FRESNO • FULLERTON • HAYWARD • HUMBOLDT
LONG BEACH • LOS ANGELES • MARITIME ACADEMY • MONTEREY BAY • NORTHBRIDGE • POMONA • SACRAMENTO
SAN BERNARDINO • SAN DIEGO • SAN FRANCISCO • SAN JOSE • SAN LUIS OBISPO • SAN MARCOS • SONOMA • STANISLAUS

DAVID S. SPENCE
EXECUTIVE VICE CHANCELLOR
CHIEF ACADEMIC OFFICER

Code: AA-2002-05
January 15, 2002

To: CSU Provosts/Vice Presidents of Academic Affairs

From: David S. Spence *David S.*
Executive Vice Chancellor
Chief Academic Officer

Subject: **Appointment of Campus Coordinators for Implementation of CSU Subject Matter Studies**

As you know, CSU faculty entrusted with the preparation of teachers are beginning a process of program renewal in response to California's K-8 Academic Content Standards and new accreditation standards recently adopted by the California Commission on Teacher Credentialing (CCTC) pursuant to Senate Bill 2042. The standards reflect a new vision for the subject-matter preparation of prospective teachers, for their professional preparation, and for their induction into the K-12 teaching profession.

To assist in the systematic examination of existing subject-matter coursework for prospective Multiple Subject Credential candidates, we are initiating the CSU Subject Matter Studies. The purpose of this project is to enable campuses to provide assurance about the alignment, congruence, and development of their subject-matter coursework with reference to the new CCTC *Standards of Program Quality and Effectiveness for the Subject Matter Requirement for the Multiple Subject Teaching Credential*, especially the *Content Specifications for the Subject Matter Requirement*. The project will also provide some resources to each campus in support of the examination and renewal of subject-matter coursework. The Subject Matter Studies are particularly important in that these standards require—for the first time—that subject-matter preparation for prospective multiple-subject teachers be aligned with the *Academic Content Standards for California Public Schools (K-8)* of the State Board of Education. In order to address these requirements of SB 2042, we must be assured that prospective multiple-subject teachers are prepared to teach the core content required in California's schools. The results of the CSU Subject Matter Studies will enable each campus to determine how closely the standards and content specifications are addressed in current programs, what work needs to be done over the coming months as faculty revise programs in relation to the new standards, including the content-specifications—and what assistance faculty need to complete this important work. This effort is not an assessment of subject-matter program quality; it is best viewed as a “snapshot” of subject matter programs and campus activities aimed at reform.

In order to pursue this project, we need your assistance in identifying a campus coordinator who will provide leadership in completing the project before the end of the 2001/02 Academic Year; the campus coordinator is essential in identifying and working with academic departments that have current information about subject-matter coursework. The campus coordinator may receive six units assigned time, overload compensation, funds for use in direct support of reform efforts, or a combination of these, which will be reimbursed to the campus in accordance with the Chancellor's Office replacement rate.

The primary duties of the coordinator include:

- For each subject-matter program for the Multiple Subject Teaching Credential that the campus intends to submit to CCTC for approval, develop an action plan for involving appropriate departments and individuals in providing information about the alignment, congruence and possible need for development of subject-matter courses in relation to the new standards, including the content specifications; while Subject Matter Studies staff may provide suggestions for the content of a campus action plan, the plan itself will be driven by the unique needs of the campus and the faculty in subject matter studies.
- Collaborate with appropriate department chairs, individual faculty/faculty groups, and the Subject Matter Studies staff in implementing and completing the campus plan;
- Submit a brief progress memo or e-mail by March 15, 2002; and
- Submit a final report by June 1, 2002.

In the selection of a campus coordinator, it is important to recognize that subject-matter preparation is an all-campus function. For this reason, most campus coordinators will be drawn from outside the schools or colleges of education. A Liberal Studies Program Coordinator, or a coordinator of another subject-matter program, would be an appropriate selection if feasible. Note that in spring 2002 the Subject Matter Studies will compile information about all subject-matter programs for the Multiple Subject Teaching Credential under the leadership of a single campus coordinator. It is important to identify the campus coordinator as soon as possible, but no later than February 1 so affected departments can make workload adjustments for the spring semester.

If you or potential candidates for the assignment have any questions, please contact Assistant Vice-Chancellor Bill Wilson at (510) 763-3943 (bwilson@calstate.edu) or Systemwide Subject Matter Studies Director Michael Lewis at (916) 278-5536 (lewism@csus.edu).

Thank you for your assistance.

DSS/ssg

c: CSU Presidents
Vice Presidents of Student Affairs
Dr. Lynne Cook
Dr. Gary A. Hammerstrom
Dr. Michael J. Lewis
Dr. William C. Wilson
Dr. David P. Wright
Dr. Beverly L. Young